



Wagga Wagga City Council's

Annual Grants Program

2019-2020



Summary

Timeline

Applications open

18 March 2019 - 9am

Grant Consultations

2 April 2019

Applications close

13 May 2019 - noon

Late applications will not be processed

Assessment period

May/June 2019

Councillors meet

July 2019

Notification to applicants

Early August 2019

Deadline for completion of funded activities

30 June 2020

Grant	Grant amount available (min - max)	Grant contact officer
Community Health & Wellbeing		
Community Programs & Projects	\$500 - \$5000	Lisa Saffery
Recreational Facilities	\$1000 - \$7500	Sarah Jones & Glenda Pym
Connected Rural & Urban Communities		
Neighbourhood & Rural Village	\$1000 - \$5000	Victoria Lowe
Rural Halls	\$5000 - \$10,000	Luke Fitzgerald & Tony Powell
Arts & Culture	\$1000 - \$4000	Tim Kurylowicz
Local Heritage	\$500 - \$10,000	Emma Molloy
Events	\$500 - \$3000	Sally Manning
Natural Environment	\$250 - \$2500	Carly Hood
Youth Led Initiatives	\$500 - \$3000	Vanessa Jennings
Small Business	\$1000 - \$10,000	Dominic Kennedy

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1. Introduction

Each financial year, Wagga Wagga City Council makes funds available under its Annual Grants Program for local non-profit community groups and in some categories individuals. The aim of the program is to support a wide range of activities that support the community and enhance community wellbeing.

Wagga Wagga City Council Policy 078 - "Donations under Section 356 of the Local Government Act" - states the preferred method for assessing requests for financial assistance is through the Annual Grants Program. This provides for a fair and equitable process for the assessment and distribution of funding against a set of general and specific criteria for each grant category.

2. Relationship to *Wagga View - Our Future in Focus* Community Strategic Plan

The Annual Grants Program has been developed to align with the Community Strategic Plan 2040, *Wagga View - Our Future in Focus*. This document was prepared with extensive consultation with the community and identifies the long term vision for Wagga Wagga City Council.

Our Guiding Principles

Our Guiding Principles are four key words that have been chosen by the community to be used as values while planning our future and achieving our goals.

- Thriving
- Innovative
- Connected
- Inclusive

Applicants are required to read 'Wagga View' and identify the key guiding principle that the project or service relates to. Further details on our guiding principles can be found on page fourteen (14) in 'Wagga View' (www.wagga.nsw.gov.au/grants).

Wagga View Objectives:

Wagga View Objectives reflect the long term vision of Wagga Wagga City Council. Applicants are required to address category specific objectives, relating them to their service or project. Category specific objectives can be found in Section 18 of the guidelines and in 'Wagga View' (www.wagga.nsw.gov.au/grants).

3. General information

Applicants are advised to become familiar with the standard guidelines and category specific criteria relevant to the grant they intend to apply for prior to completing the application form.

Government Information (Public Access) Act

The Government Information (Public Access) Act 2009 (GIPA Act) applies to documents in the possession of Wagga Wagga City Council. Under some circumstances copies of grant applications may be released, subject to the deletion of exempt material, in response to a request made in accordance with the Act.

Statement of Business Ethics

Wagga Wagga City Council is committed to high ethical standards and has prepared a Statement of Business Ethics that sets out the standards expected of Wagga Wagga City Council officials (Councillors, staff and delegates), contractors and their staff and other business associates. A copy of Wagga Wagga City Council's Statement of Business Ethics is available at

wagga.nsw.gov.au/city-of-wagga-wagga/council/about-council/business-ethics.

In dealing with Wagga Wagga City Council, you are responsible for maintaining these ethical standards during all stages of the Annual Grants Program. In particular, applicants should be aware of any potential conflicts of interest that may arise and should refrain from approaching councillors and staff during the assessment process regarding their applications.

Additionally it is expected that all successful applicants will undertake their grant funded projects with integrity, honesty and fairness in accordance with the Statement of Business Ethics.

4. How to Apply

Step 1: Read the information

- Read the Annual Grants Program 2019-2020 guidelines.
- Read *Wagga View – Our Future in Focus Community Strategic Plan 2040* and identify your guiding principle and objectives.

Step 2: Consult with grant officer

All applicants are encouraged to consult with the grant officer relevant to your category. A grant consultation evening will be held on Tuesday 2 April at 4pm to 6pm, where you are invited to attend to speak to a grants officer regarding your project. Information regarding the consultation evening is detailed in Section 5.

Step 3: Preparation and research

- Access the Smarty Grants online application form (www.wagga.nsw.gov.au/grants) and start your application. Save as you go. Refer to the Smarty Grants Help Guide for Applicants for technical assistance (www.wagga.nsw.gov.au/grants or www.smartygrants.com.au).
- Compile your compulsory support documentation; obtain quotes, develop your budget and make inquiries with the relevant Grants Officers.

Step 4: Complete and submit

- Complete the online application form.
- Ask a friend to review and edit your application.
- Your application will not be successfully submitted unless you have addressed all the required questions. You will be alerted to any changes that need to be made to your application when you press 'review and submit'.
- Submit by the close date of noon, Monday 13 May 2019.
- To avoid experiencing last minute technical issues, it is recommended that you submit your application as early as possible.

5. Grant consultation

For more information on the Annual Grants Program or to learn how to prepare your application, please attend our Grant Consultation evening.

When:

Tuesday 2 April 2019,
from 4pm to 6pm

Where:

Wagga Wagga Civic Centre,
Council Meeting Room, cnr
Morrow and Baylis streets,
Wagga Wagga

Register:

To attend, please contact Kristin Quirk on 1300 292 442 or email grants@wagga.nsw.gov.au



6. General eligibility

To be eligible, applicants must meet the following criteria:

- The project must seek to primarily benefit residents and/or non for profit service organisations/groups within the Wagga Wagga Local Government Area.
- Note only non for profit organisations will eligible for funding, expect for the Small Business category.
- Applicants seeking funding must submit the mandatory documentation as outlined in Section 12.
- Applicants must note that each project can only be funded by one grant category. Please choose the one grant category that best matches your project. If you are unsure please contact Kristin Quirk on 1300 292 442 or grants@wagga.nsw.gov.au.
- Projects must be ready to start in or after August 2019 and be completed by 30 June 2020.
- Applicants must have acquitted any previous grants received from Wagga Wagga City Council.
- Funded projects may be subject to an audit following the receipt of an acquittal report.
- Applications must be submitted online by the published closing date and time. Late submissions will not be accepted.

7. General exclusions

- Works that are the responsibility of state and federal government eg. Ongoing maintenance and repair costs
- Applicants that are currently subsidised by Wagga Wagga City Council through existing service level agreements.
- Applicants who have not acquitted previous grants at the time of closing.
- Projects requesting retrospective funding for monies that have already been spent on works completed.
- Funding towards any unlawful or irresponsible purpose.
- Applications that have not submitted mandatory documentation.
- Funds that will be distributed to others persons/organisations in the form of a donation, gift or prize.
- Funds that will contribute to organisational running costs ie. Wages, insurances, rent, administration.

8. Financial information

Applicants must provide accurate financial information as part of the submission process, such as a statement of income and expenditure. It is important to demonstrate that your application is financially viable, and that the project can be successfully delivered within the budget specified. Please prepare your financial information carefully, as errors may jeopardise the success of your application.

Please remember to include the value of in-kind support from your group/organisation including labour. This means you need to determine the value of materials, services and assistance that will be donated or provided to the project free-of-charge. If you have difficulty with this, you may like to obtain a quote for a similar material or service and use this as a guide.

9. Successful recipient conditions

If your application is successful, you will be required to:

- Recognise Wagga Wagga City Council as a sponsor of the organisation, project and/or activity by placing Wagga Wagga City Council's logo on all promotional/advertising materials, by acknowledging Wagga Wagga City Council's support in all media coverage and publicity and in all publications relating to the successful project.
- Comply with any special conditions that may be attached to the funding offer noting the amount of financial assistance offered may vary from that requested.
- Issue Wagga Wagga City Council with a tax invoice for the grant amount. If the applicant is GST registered, Wagga Wagga City Council will pay the grant plus GST, subject to receipt of a valid tax invoice.
- Provide a copy of the organisation's Certificate of Currency for Public Liability Insurance (for projects with a public activity component only). For further information about obtaining a Certificate of Currency, please contact your insurer of choice.
- Provide Risk Assessments and Safe Work Method Statements for higher risk works. For more information about higher risk works please refer <http://www.safeworkaustralia.gov.au>.
- Comply with all Wagga Wagga City Council approval requirements, including but limited to

- permission for the use of outdoor spaces, public events, or development applications.
- Applicants are required to submit an acquittal form at the completion of their project.
 - Please note:
 - Funding will not be paid until all requested information has been supplied.
 - Funding may not be used for any purpose other than for which it is granted, without the written permission of Wagga Wagga City Council.
 - Wagga Wagga City Council will not be responsible for shortfalls in project budgets if the applicant is unable to meet project costs.

10. Assessment process

Once you have submitted your application through Smarty Grants, accessible via www.wagga.nsw.gov.au/grants.

- You will receive an email confirming receipt of your application.
- Your submitted application is kept confidential and its contents will not be disclosed to any person outside the application and assessment process.
- Your application will be assessed by a panel consisting of Wagga Wagga City Council Officers, one (1) Councillor, and external community representatives.
- Successful applications will be recommended to the July Ordinary Council Meeting for endorsement.
- Once endorsed, all applicants will be notified of the result of their application by early August 2019.

11. Assessment criteria

The Annual Grants Program is a competitive application process. Applications are assessed against grant specific criteria.

Council cannot support applications that do not meet the eligibility criteria or the assessment criteria, this includes failure to attach compulsory documents, budgets or information. Assessment panels may recommend part funding. This decision is carefully considered with the view of maintaining the integrity of the proposal.

12. Supporting documentation

The following documentation is mandatory for all applications. Please attach:

- A copy of the organisation's most recent annual report and/or financial statements.
- If the applicant is not legally incorporated, a letter from a sponsoring incorporated entity indicating its willingness to support (auspice) the proposed project. For more information regarding the definition of a legally incorporated entity, please visit www.fairtrading.nsw.gov.au/ftw/Cooperatives_and_associations/Incorporating_an_association

Note: The above information is not required when applying under the Local Heritage Grant Category.

A minimum of one (1) quote must be provided for goods, equipment, supplies and services. Please note a minimum of two (2) quotes is required when applying under the Local Heritage Grant Category.

13. Submitting your application online

- Applicants must complete an online application using the Smarty Grants online application form via www.wagga.nsw.gov.au/grants.
- Once you have completed your application, click the 'review and submit' button. This will alert you to any changes or corrections that need to be made to your application before it can be submitted. You will not be able to submit your application until all the required questions are completed.
- After you have submitted your application you will receive an email within a few minutes. If this is not received, it may mean your application has not been successfully submitted and you should contact Smarty Grants.
- Applications close 12 noon on Monday 13 May 2019.
- Late applications will not be accepted.

To avoid experiencing last minute technical issues, it is recommended that you submit your application as early as possible. Refer to the SmartyGrants help guide (www.wagga.nsw.gov.au/grants or www.smartygrants.com.au) for technical assistance submitting your application. The SmartyGrants support desk is open 9am - 5pm Monday to Friday on 03 9320 6888 or by email service@smartygrants.com.au.

14. Acquittals

- Recipients must acquit funds using an online form provided for this purpose. To demonstrate the expenditure of funds granted the following will need to be provided with the acquittal report; copies of receipts/invoices, photos or video files, media releases, advertising and promotional materials.
- Acquittals must be submitted within 8 weeks of completion of the project. If acquittals have not been received by 30 June 2019, Wagga Wagga City Council will not consider applications submitted by that applicant in the next round of funding.
- Any unexpended funds must be returned to Wagga Wagga City Council.

15. Assistance

Individuals or groups who are who require additional support to complete an application may contact Kristin Quirk on 1300 292 442.

Please be advised that Wagga Wagga City Council does not correct errors in applications or supporting material. If they are eligible, applications and any supporting material are assessed as they have been submitted.

16. Checklist

- Read the guidelines carefully.
- Attend a briefing (recommended).
- Contact the relevant Grants Officer to discuss your application (mandatory).
- Plan and research what is required to undertake the project and to complete the application requirements.
- Develop your budget and compile compulsory supporting documents.
- Complete an online application and save the application as you go.
- Allow ample time to complete your application – avoid leaving it to the last minute.
- Ask a friend to read and review your application.
- Contact Smarty Grants if you need technical assistance.
- Press the submit button to send your application through for assessment prior to the due time and date to ensure a successful lodgment of the application.

17. Frequently Asked Questions

Q: How many applications can I submit?

A: One application per project, however organisations can submit applications for multiple projects.

Q: I have received funding from the Annual Grants Program before, can I still apply?

A: Yes, if you have submitted your previous acquittal forms, we welcome your application. However if you have received funding three (3) times you will be ineligible for further funding for that specific project or program.

Q: What is in-kind?

A: In-kind is a contribution of goods, commodities, or services instead of money.

Q: Must I discuss my project with the relevant Wagga Wagga City Council grants officer/s?

A: This is a mandatory component of the application process to ensure that your project is eligible and submitted into the correct grant category.

Category information

Community Health & Wellbeing Recreational facilities

The aim of the Community Health and Wellbeing category is to provide financial assistance for projects and services that address the following objectives identified in 'Wagga View – Our Future in Focus' Community Strategic Plan 2040.

Wagga View Objective: We promote a healthy lifestyle

Wagga View Objective: We are proud of where we live and our identity

Wagga View Objective: Create and maintain a functional attractive and health promoting built environment

Sub category

Recreational Facilities

Grant officers

Sarah Jones and Glenda Pym

Grant amount

Minimum: \$1000 | Maximum: \$7500

Category eligibility requirements

Projects that:

- Demonstrate a minimum level of 50% of actual or in-kind contribution.
- Are located at Wagga Wagga City Council owned facilities, or facilities on Wagga Wagga City Council owned land.

Category Priorities

- Increase the activation of public spaces
- Improve accessibility and connection
- Improve existing assets to maximize utilization
- Improve community health
- Collaborate where possible

Examples of eligible projects

- Upgrading existing recreational facilities eg. upgrading amenities, lighting improvements.
- Improvement or installation of sport specific facilities eg. Installation of cricket nets.
- Installation of additional facilities for use by a sporting or recreational group eg. storage sheds, shade structures, mobility access ramp.

Community Health & Wellbeing

Community Programs & Projects

The aim of the Community Health and Wellbeing category is to provide financial assistance for projects and services that address the following objectives identified in 'Wagga View – Our Future in Focus' Community Strategic Plan 2040.

Wagga View Objective: We have opportunities to connect with others

Wagga View Objective: We are a safe community

Sub category

Community Programs & Projects

Grant officer

Lisa Saffery

Grant amount

Minimum: \$500 | Maximum: \$5000

Category eligibility requirements

Projects that do two or more of the following:

- Improve the physical, mental health and wellbeing of young people
- Increase access, equity and participation for people living with a disability
- Showcase and celebrate our community's rich social and cultural diversity
- Increase safety for vulnerable communities in areas of high crime
- Demonstrate evidence of in-kind support

Examples of eligible projects

- Seed funding to assist in the establishment of social groups for young people.
- Access ramps to community facilities.
- Initiatives that promote personal safety and reduce domestic violence.

Connected Rural & Urban Communities

Neighbourhood and Rural Villages

The aim of the Connected Rural & Urban Communities category is to provide financial assistance for projects and services that address the following objectives identified in 'Wagga View – Our Future in Focus' Community Strategic Plan 2040.

Wagga View Objective: We have opportunities to connect with others

Wagga View Objective: We are proud of where we live and our identity

Sub category

Neighbourhood and Rural Villages

Grant officer

Victoria Lowe

Grant amount

Minimum: \$1000 | Maximum: \$5000

Category eligibility requirements

Projects that do two or more of the following:

- Provide opportunities for connection through recreational activity, arts and leisure in community centres, halls and public spaces
- Increase community pride in local Aboriginal culture and heritage
- Increase community pride in neighbourhoods and community centres
- Demonstrate evidence of in-kind support

Examples of eligible projects

- Movie nights in a community space e.g. Galore Public Hall
- Support live music eg. through the Festival of Small Halls program.
- Increase accessibility and usability of rural halls and public spaces for gatherings.
- Local outdoor neighbourhood gatherings to increase connection and cohesion.

Connected Rural & Urban Communities

Rural Halls

The aim of the Connected Rural & Urban Communities category is to provide financial assistance for projects and services that address the following objective identified in 'Wagga View – Our Future in Focus' Community Strategic Plan 2040.

Wagga View Objective: Create and maintain a functional, attractive and health promoting built environment

Sub category

Rural Halls

Grant officers

Luke Fitzgerald and Tony Powell

Grant amount

Minimum: \$5000 | Maximum: \$10,000

Category eligibility priority

Projects that:

- Demonstrate a minimum level of 50% of actual or in kind contribution.
- Enhance existing facilities
- Demonstrate a multi-use or shared capability across two or more user groups
- Can commence within six months of the grants being made available and completed within twelve months
- Have not received funding for a period of three financial years.

Examples of eligible projects

- Improvements to infrastructure which may include: painting, repairing floors, re-wiring buildings or improvements to disabled access.
- Installation of infrastructure eg. toilets, air-conditioning.

Please note:

- Projects should be accurately costed and be accompanied by relevant plans, approvals and risk assessments for all works involved.
- Examples of items not eligible for funding.
 - Purchase of appliances and items that are not a fixture in the building.
 - Ongoing maintenance
 - Facilities for one off events.

Contact the relevant grant officers for more information regarding risk management requirements for your project.

Arts & Culture

The aim of the Arts and Culture category is to provide financial assistance for projects and services that address the following objective identified in 'Wagga View – Our Future in Focus' Community Strategic Plan 2040.

Wagga View Objective: We are proud of where we live and our identity

Grant officer

Tim Kurylowicz

Grant amount

Minimum: \$1000 | Maximum: \$4000

Category eligibility requirements

The Arts and Culture grant provides local artists an opportunity to seek funding to support the development of new art works, for groups and organisations to provide developmental workshops for local artists and provide opportunities to grow the creative industries. Projects must contribute to community wellbeing and cultural life in the Wagga Wagga Local Government Area.

Individual artists can only apply if they are sponsored by an incorporated organisation. Please contact the Grants Officer for further information.

Additional support materials are required

- Applicants must attach examples of previous work e.g. images or video of artworks or previous arts/cultural projects or workshops; links to website demonstrating previous works; resumes of visiting artists
- Projects must demonstrate an in-kind contribution ie monetary or materials

Examples of eligible projects

- Skill development workshops eg. visiting artists or free public workshops
- Development of cultural performances
- Development of new artworks with public outcomes

Local Heritage

The aim of the Local Heritage category is to provide financial assistance for projects and services that address the following objectives identified in 'Wagga View – Our Future in Focus' Community Strategic Plan 2040.

Wagga View Objective: We are proud of where we live and our identity

Grant officer

Emma Molloy

Grant amount

Minimum: \$500 | Maximum: \$10,000

As a minimum applicants must contribute at least 50% of total project costs.

Category eligibility requirements

As a guide, local heritage grant funded projects may include (and not be limited to):

- Conservation works and maintenance works projects;
- Adaptive reuse projects;
- Interpretation projects;

Generally funding will not be provided for:

- New buildings or works
- Routine maintenance
- Purchase of heritage buildings
- Relocation of buildings or work to relocated buildings

Priority funding for 2019/2020 will be put towards: Works to commercial buildings

Examples of eligible projects

- Reinstatement of original features to a commercial building or heritage item.
- Repainting and/or works to original signage.
- Repainting a building in conservation area. Only works that reinstate the heritage colours of a building will be considered.
- Repair works to a heritage item.

Please note:

- Applicants must contribute a minimum of 50% of total project costs.
- All projects should be discussed with Council's Planning Directorate.
- Projects requesting retrospective funding for monies that have already been spent or works completed will not be considered for funding.

Events

The aim of the Events category is to provide financial assistance for events that address the following objective identified in 'Wagga View – Our Future in Focus' Community Strategic Plan 2040.

Wagga View Objective: We have opportunities to connect with others

Grant officer

Sally Manning

Grant amount

Minimum: \$500 | Maximum: \$3000*

*\$3000 can be awarded to events in their first year of funding under Wagga Wagga City Council's Annual Grants Program (may be a new or existing event which has not been funded before). Any funding in subsequent years will be a maximum of \$2000 (up to three years total).

Category eligibility requirements

Funds must be used to establish a new event or grow an existing event held within the Wagga Wagga Local Government Area.

Preference will be given to events that:

- Are a community-based, not-for-profit organisation or event.
- Promote and encourage community participation across all sectors
- Gain positive citywide coverage for the event and the City
- Demonstrate evidence of attempting to gain funding from other sources. eg. Sponsorship, event entry fees
- Work with Visitor Economy and Events staff on the best method to promote or attract the event
- Demonstrate how Wagga Wagga and/or Council will be promoted
- Utilise online and social media platforms
- Demonstrate innovation and creativity

Examples of eligible projects

- An organisation seeking \$3000 to promote their new event through:
 - \$500 on targeted Facebook advertising outside of Wagga Wagga
 - \$1000 dedicated to market research ie. surveys
 - \$1500 print advertisement and editorial in niche magazine
- An organisation seeking \$2000 in support to cover costs of hosting a well-known entity with the potential to draw out-of-town visitors to Wagga Wagga.

Please note:

- Wagga Wagga City Council must be acknowledged for their support by inclusion of Wagga Wagga City Council's logo on promotional material and websites, as well as acknowledging Council's contribution in any public launches, speeches or media releases.
- Only one (1) application per applicant per funding round will be considered for this category.
- Funding will not be granted towards the employment of staff (including an event organiser), purchase of major capital items, or infrastructure for the event ie. computers.
- If approved, events will only be eligible to apply for future funding for two (2) event occurrences (three (3) events in total).
- If you have received funding for an event for two consecutive years you will need to provide information on how visitor numbers have grown during that period.
- Applicants must declare any fundraising occurring as a result of the event taking place. Applicants will need to declare beneficiaries the funds will be put towards and the estimated amount.
- Due to the announcement time of funding (early August 2019), applications for events that occur between 1 July and 31 August 2019 are still eligible to apply during this round of grants providing the event occurs prior to 31 August 2019. This needs to be clearly outlined in your application. Please Note – if successful in receiving funding for an event being held between June-August 2019, the event is ineligible to apply for annual grants in 2019/2020 as there will be an outstanding grant acquittal.
- Applicants that are currently subsidised by Wagga Wagga City Council through existing service level agreements, including financial support and/or Major Events Sponsorship are ineligible to apply.
- Council reserves the right to award a larger sum in the case of an exceptional project.

Natural Environment

The aim of the Natural Environment category is to provide financial assistance for projects and services that address the following objectives identified in 'Wagga View – Our Future in Focus' Community Strategic Plan 2040.

Wagga View Objective: We protect and enhance our natural areas

Wagga View Objective: We create a sustainable environment for future generations

Grant officer

Carly Hood

Grant amount

Minimum: \$500 | Maximum: \$2500

Category eligibility requirements

- Projects must be conducted on community or educational land.
- Projects cannot fund activities that are the responsibility of another organisation
- Projects cannot be part of a fundraising event or a devolved grant program.

Preference will be given to projects that:

- Clearly demonstrate how they will have a positive impact on the environmental issue they are addressing
- Engage the community in environmental initiatives
- Demonstrate a matching actual or in-kind contribution

Examples of eligible projects

- Projects that restore or rehabilitate natural areas through weed removal and/ or revegetation
- Projects that conserve or improve water quality
- Projects to clean up litter or dumped rubbish
- Projects that reduce energy use or carbon emissions

Youth Led Initiatives

Youth Led Initiatives is a new category specifically for youth to lead their own projects. This grant encourages youth to develop, implement and facilitate youth focused projects in the Wagga Wagga Local Government Area.

Wagga View Objective: We have opportunities to connect with others

Wagga View Objective: We are a Hub for Activity

Grant officer

Vanessa Jennings

Grant amount

Minimum: \$500 | Maximum: \$3000

Category eligibility requirements

- Youth is defined as a person 12-24 years of age
- Youth are involved from concept to delivery and are the key drivers of the project
- The project is led by youth with support from an organisation

Examples of eligible projects

- New events featuring music, art or performance events featuring young people
- Projects creating awareness of issues affecting young people
- Projects that encourages a range of youths to get involved in their local community

Small business

The purpose of the Small Business grant is to provide local businesses with the financial assistance they need in order to accelerate their business idea or economic growth opportunity.

Wagga View Objective: We attract and support local businesses

Grant officer

Dominic Kennedy

Amount Available

Grant amount

Minimum: \$1000 | Maximum: \$10,000

Category eligibility requirements

Projects that:

- Demonstrate a minimum level of 50% of actual or in-kind contribution
- Are located in the Wagga Wagga Local Government Area

Category Priorities

- Expansion of business
- Improved customer experience
- Innovative idea implementation

Examples of Eligible Projects

- Purchasing new equipment to expand production capabilities
- Implementing a new customer service tool that improves engagement with your clients
- Improved shop front, foot path dining, or product display feature
- Implementation of innovative idea/process in new or existing business

