

## PRESERVATION OF TREES INFORMATION SHEET

Please read through this information sheet carefully before filling out the Preservation of Trees application form.

### **Application:**

- This application form **MUST** be completed and signed by all property owner(s). Where this is not convenient an accredited agent/property manager may sign but a written authorisation from the owner(s) must accompany the application.
- **An application fee applies and is required to be paid upon lodgement.** Refer to Council's Revenue and Pricing Policy. **Application fee is not refundable if approval is refused.**
- If the tree is located on a common boundary all parties that have joint ownership of the tree **MUST** sign this application.
- If your application is in relation to any proposed or current development, building or subdivision application you are still required to complete and lodge this application form and pay the application fee. Assessment will be carried out in conjunction with the relating Development Application.
- Council consent to prune or remove trees to eliminate shedding of leaves or to enhance a view or views **is not** considered adequate criteria to justify such works.

### **Neighbouring Trees:**

- Council may give consent, depending on the situation, to prune a neighbour's tree that is encroaching upon your property. Council will not consent to pruning beyond the neighbouring property boundary **without** mediation with the property owner or agent.
- Where neighbour disputes arise, Council will provide arboricultural advice but will not mediate the dispute. The parties involved can contact an appropriate mediation service – Community Justice Centre on 1800 650 987 [www.cjc.nsw.gov.au](http://www.cjc.nsw.gov.au) or refer to The Tree (Dispute between Neighbours) Amendment Bill 2010 (NSW)

### **Work Quality and Method:**

- All pruning is to be in accordance with the Australian Standard 'Pruning Amenity Trees' (AS4373 - 2007).
- Failure to comply is considered a breach of the Wagga Wagga City Council's DCP 2010, Sec 5.2 Preservation of trees.
- Approved works should be executed to comply with the NSW Work Cover Code of Practice Amenity Tree Industry 2007 No. 034.

### **Note:**

- Council may require additional reports by a suitably qualified person to verify your application ie Structural Report, Geo-technical Report, Plumber report, Arborist report etc.
- Any person who breaches, causes or permits a breach of the Wagga Wagga City Council's DCP 2010, Sec 5.2 Preservation of trees; is guilty of an offence under the Environmental Planning and Assessment Act 1979.

### **DO NOT COMPLETE THE APPLICATION FORM FOR:**

#### **Street / Park & Reserve Trees:**

- **DO NOT** complete the application form if the tree in question is a street / nature strip tree or located on public land (parks / reserves). Request for assessment of these trees can be made online at [www.wagga.nsw.gov.au](http://www.wagga.nsw.gov.au) or by telephoning Council on 1300 292 442 or by placing your concerns in writing to The General Manager, Wagga Wagga City Council, Po Box 20, WAGGA WAGGA NSW 2650.

#### **Electricity / Power Lines:**

- For trees impacting on electrical service wires within your property, contact Essential Energy on 13 23 91. **Consent is not required** from the Wagga Wagga City Council's DCP 2010, Sec 5.2 Preservation of trees **HOWEVER, ANY ADDITIONAL PRUNING** requires an application to be submitted.

#### **Lodgement:**

Your application was lodged on: \_\_\_\_\_

Wagga Wagga City Council expects to have your application determinate **within 21 days.**

Please contact Council on 1300 292 442 after 21 days if you have not received any correspondence from Council.