

<b>Name of Organisation</b>			
<b>Event Name</b>			
<b>Postal Address</b>			
<b>Contact Person</b>			
<b>Contact Numbers</b>	<b>Phone</b>	<b>Fax</b>	<b>Mobile</b>
<b>Email Address</b>			
<b>Grant Category</b>	Tourism Event Attraction & Marketing		
<b>Please give a brief description of the event and its outcomes</b>			

**What strategies did you use to promote or publicise your event?**

**How have you promoted Wagga Wagga City Council?**

**How many visitors attended your event?**

Day visitors \_\_\_\_\_

Overnight visitors \_\_\_\_\_ Average number of nights stayed \_\_\_\_\_

Total Visitors \_\_\_\_\_

**Where did your visitors come from? (Please provide numbers where possible)**

Local

Riverina

NSW

ACT

Victoria

South Australia

Queensland

Western Australia

Northern Territory

International

Please specify countries:

## INCOME AND EXPENDITURE REPORT

### Please provide details of income

Income (Cash)	Total
Wagga Wagga City Council Grant	\$
Your own financial contribution	\$
Other (please provide detail)	\$
A. TOTAL INCOME	\$
Income (In-kind) – details of volunteer contribution	Total
In-Kind Contribution (please provide detail)	\$
Volunteer Staff	\$
B. TOTAL IN-KIND	\$

TOTAL IN-KIND AND CASH (A+B)

\$

### Please provide detail of expenditure

Expenses	Total Cost
	\$
	\$
	\$
	\$
C. TOTAL CASH EXPENDITURE	\$
FINAL PROFIT/LOSS TOTAL Total cash income less total cash expenditure (A-C)	\$

**Please note:** This final report and any unexpended funds are required to be forwarded to Council by the 30<sup>th</sup> of June 2012. If however your organisation is applying for a grant in the 2012-2013 Annual Grants Program, you will need to submit this final report and any unexpended funds before the closing date of (1<sup>st</sup> of June 2012) in order to be eligible.

Any organisation that does not submit a final report will be deemed ineligible for any future grant funding.

**Declaration**

In acquitting funds under Councils Annual Grants Program, I Certify to the best of my knowledge that the statements made in this report are true and correct:

Name:.....

Signed:.....

Date:.....